



SUNFRAIL – Final conference

07.02.2018

Project management – administrative aspects

Marc VANDENBROECK, Scientific Project Officer

European Commission

Consumers, Health, Agriculture and Food Executive Agency (CHAFEA)

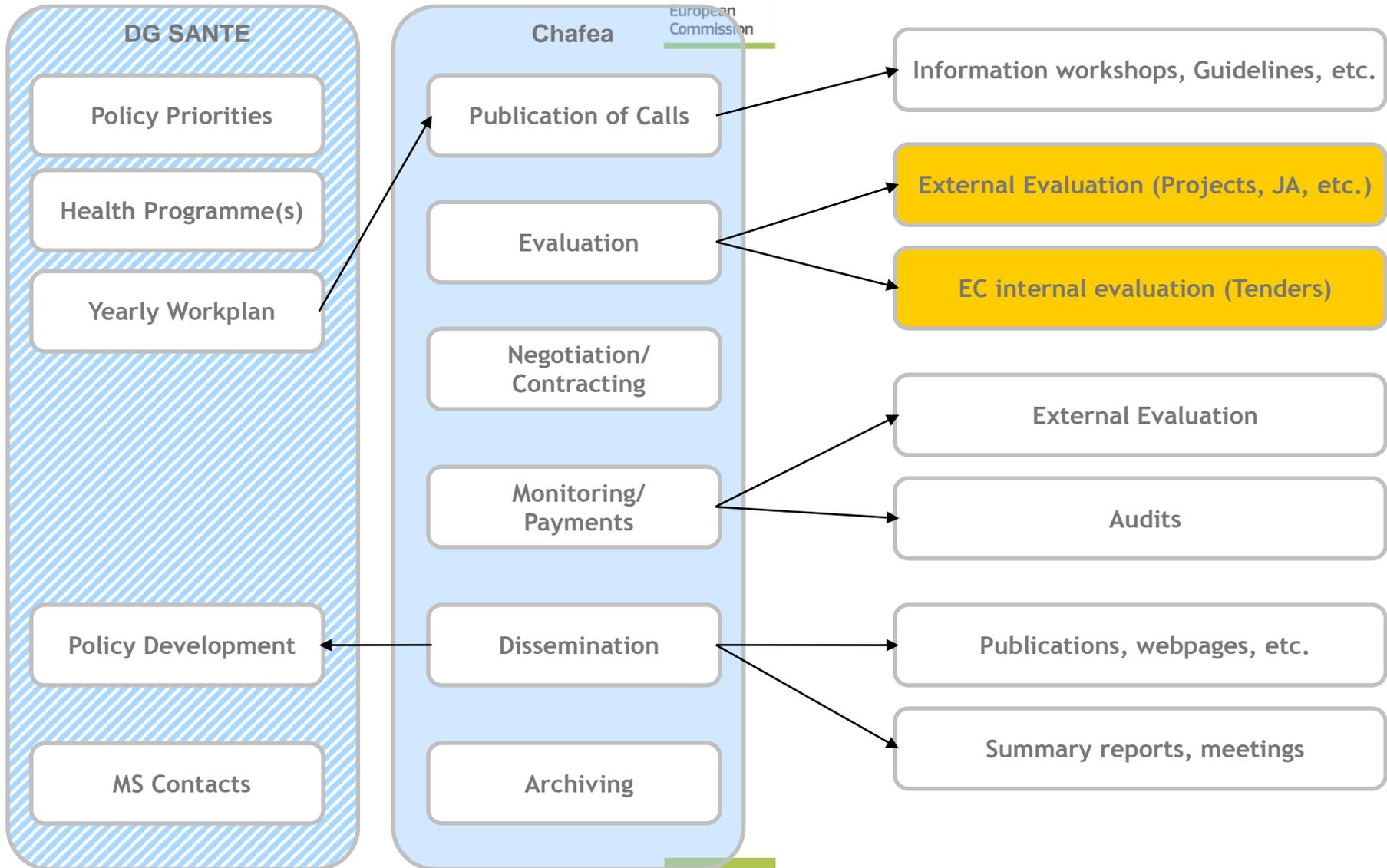


Consumers, Health, Agriculture and Food Executive Agency

CHAFEA



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History, Objectives and Budget
3rd Health Programme

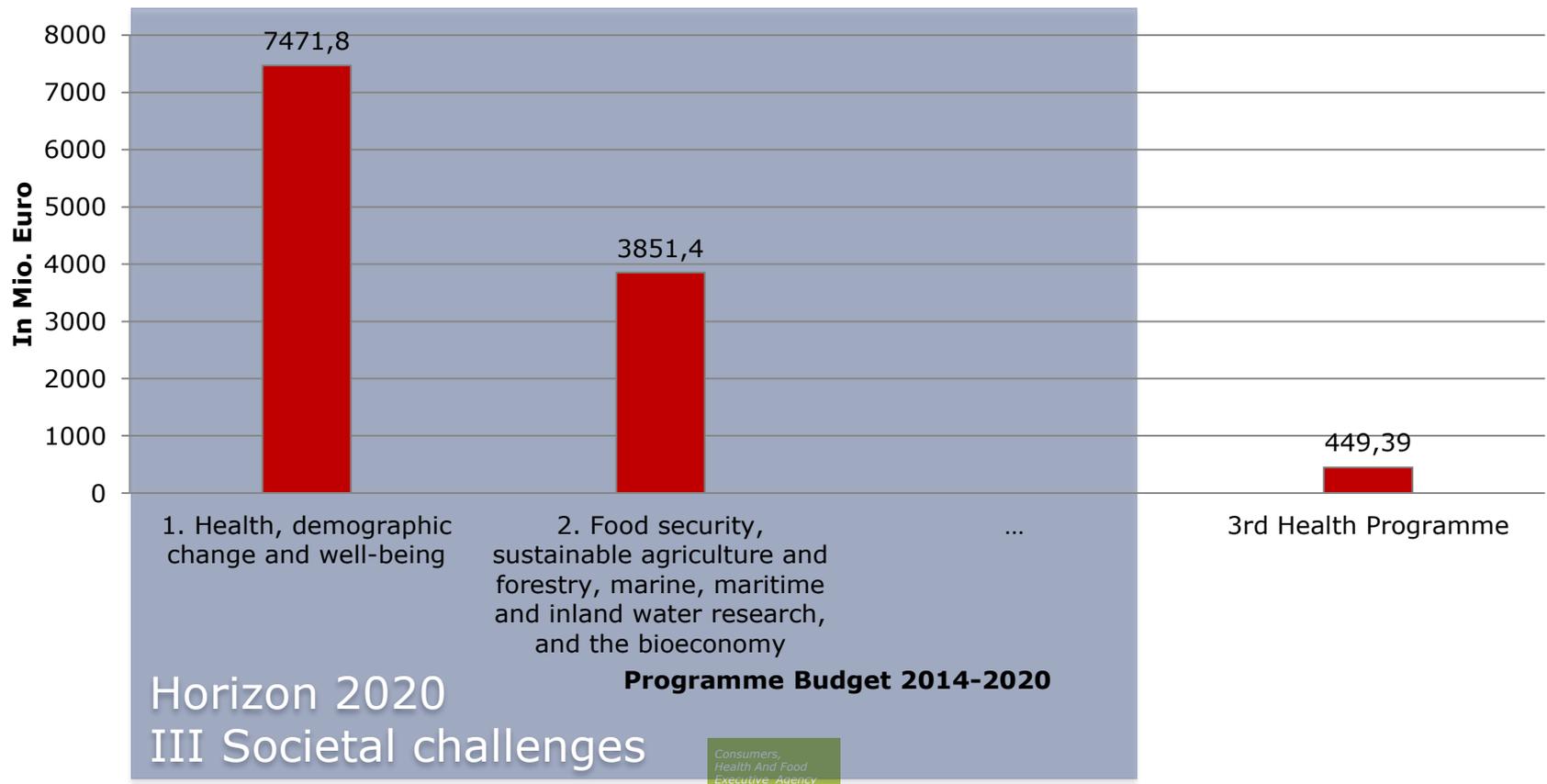


CHAFEA Website - Health Programme

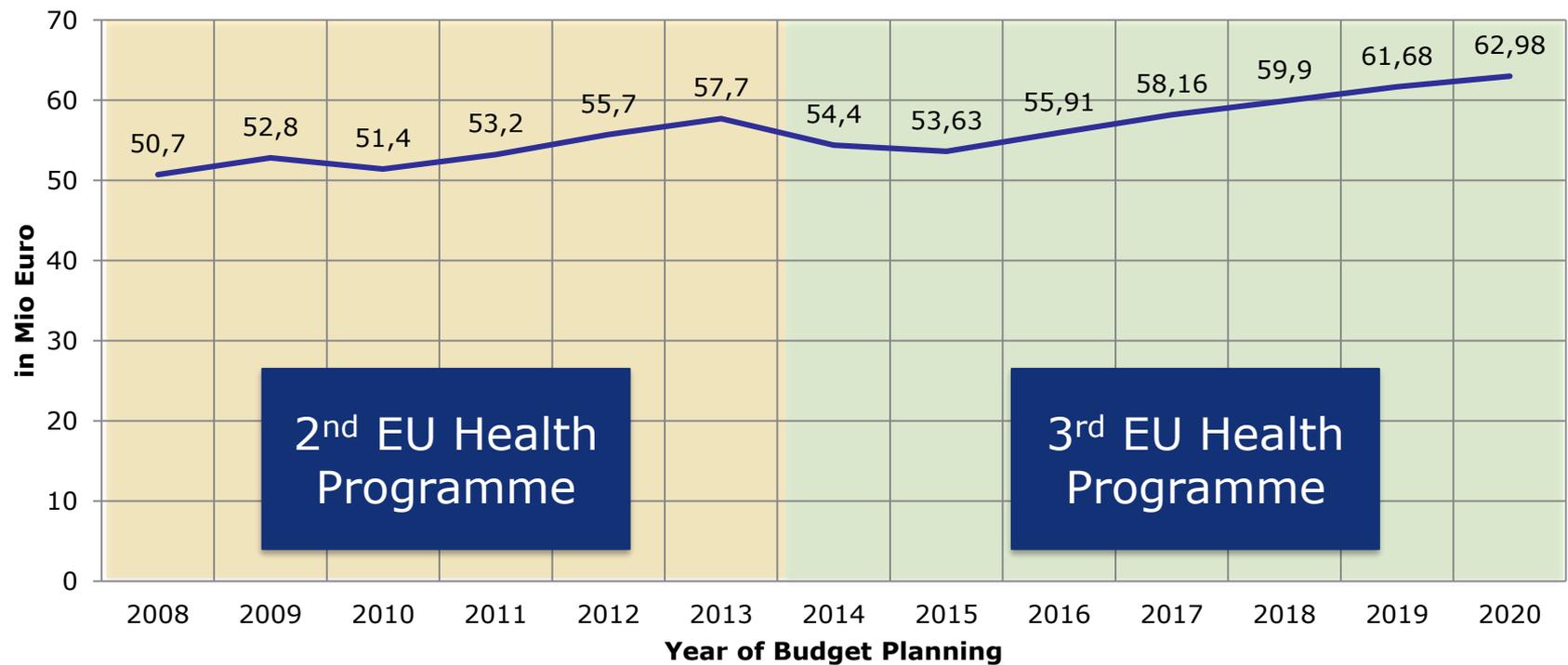
Factsheet on the 3rd Health Programme

| | |
|------------------------------|---|
| | |
| 1993-2002 | <p>8 different Action Programmes (health promotion, cancer, drug dependence, AIDS and other communicable diseases, health monitoring, rare diseases, accidents and injuries, pollution-related diseases)</p> |
| 2003-2007 € 312 Million | <p>Community Action Programme for Public Health</p> <ul style="list-style-type: none"> •Health Information •Health Threats •Health Determinants |
| 2008-2013 € 321,5 Million | <p>2nd Programme of Community Action in the field of Health</p> <ul style="list-style-type: none"> •Health Security and Safety •Health Promotion and Health Inequality •Health Information |
| 2014-2020 € 449,4 Million | <p>3rd Programme of Community Action in the field of Health</p> <ul style="list-style-type: none"> •Promote health, prevent diseases and foster supportive environments for health lifestyles •Protect citizens from serious cross-border health threats •Facilitate access to better and safer healthcare for Union Citizens •Contribute to innovative, efficient and sustainable Health Systems |

Budget Comparison to other EU Programmes



Yearly Health Programme Budget





DG SANTE / POLICY PROGRAMME DEFINITION

CHAFEA / PROGRAMME IMPLEMENTATION / FEEDING OF POLICY CYCLE

BUDGET OF THE THIRD HEALTH PROGRAMME (comparison, increase)

The EU Health Programme: a tool for investing in health(*)

for spending **smarter**
but not necessarily more
in sustainable health
systems

for investing in people's
health, particularly
through
**health-promotion
programmes**

for investing in health
coverage as a way of
**reducing inequalities
and tackling social
exclusion**

(*) Investing in health – **Commission staff working document** – published in February 2013
as part of the Social Investment Package for growth and cohesion.



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The objectives

1) Promote health, prevent disease and foster supportive environments for healthy lifestyles

2) Protect citizens from serious cross-border health threats

3) Contribute to innovative, efficient and sustainable health systems

4) Facilitate access to better and safer healthcare for Union citizens

Address in particular the key risk factors with a focus on the Union added value.

Coherent approaches integrated into MS preparedness plans

Innovative tools and mechanisms in health and health prevention

Increase access to medical expertise and information for specific conditions



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THIRD HEALTH PROGRAMME OBJECTIVES - **FRAILTY**



EU added value: a key concept

- **Implementing EU legislation** and ensuring that the legislation implemented is correct
- **Economies of scale** with the aim of saving money and providing citizens with better service
- **Promotion of best practice in all participating Member States** in order for EU citizens to benefit from the state of the art best practices
- **Benchmarking for decision making** requiring a strong commitment to use results with the aim of facilitating evidence based decision making
- **Focus on cross border threats** in order to reduce risks and mitigate their consequences
- **Free movement of persons** with the aim of ensuring high quality Public Health across Member States
- **Networking as an important tool for disseminating results** to all Member States including non-participants

CHAFEA Website - Health Programme

Factsheet on the concept of EU-added value

Message to take home





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The screenshot shows a web browser window with the URL <https://webgate.ec.europa.eu/sygmareporting/SessionId=1222941>. The page title is "Project Periodic Report". The main content area is titled "HP-PX Questionnaire - Health Programme Indicators Instruments". It contains a list of checkboxes for "4. EU ADDED VALUE" and "5. LEVEL OF SYNERGIES DEVELOPED WITH OTHER EU PROGRAMMES".

4. EU ADDED VALUE
Your action is considered of high EU added value because of: (please indicate minimum 3 most important).

- 1 Implementing EU legislation and ensuring that the legislation is correctly implemented
- 2 Economies of scale with the aim of using money more efficiently and providing citizens with better services
- 3 Promotion of best practice (please follow the WHO definition) in all participating Member States in order for EU citizens to benefit from the state of the art best practices.
- 4 Benchmarking for decision-making requiring a strong commitment to use results with the aim of facilitating evidence based decision making
- 5 Focus on cross-border threats in order to reduce risks and mitigate their consequences
- 6 Free movement of persons with the aim of ensuring high quality public health across Member States
- 7 Networking as an important tool for disseminating results to all Member States including non-participants

5. LEVEL OF SYNERGIES DEVELOPED WITH OTHER EU PROGRAMMES
Was the project developed based on results / deliverables of projects / activities co-funded by other EU Programmes?
If yes, which programme(s)?

Message to take home



More information

DG SANTE website

for Health **Programmes** including the Commission proposal for the new Programme

http://ec.europa.eu/health/programme/policy/index_en.htm

Chafea Database

for the **results** of previous Health Programmes

<http://ec.europa.eu/chafea/projects/database.html>



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CHAFEA

Health Programmes Database

European Commission > Chafea > Programmes Data Base > Health Programme > Projects



Health

Projects

Partners

Outputs

Enter search term to make a quick search: PROJECTS

Advanced Search

Download: [RSS](#) [XML](#) [XLS](#) Booklet: [Review \(0\)](#) [Retrieve](#)

LATEST PROJECTS

3rd Health Programme (2014-2020)

Joint Action on integrating prevention, testing and linkage to care strategies across HIV, viral hepatitis, TB and STIs in Europe (INTEGRATE) [INTEGRATE]

The "Joint Action on integrating prevention, testing and link to care strategies across HIV, Viral Hepatitis, TB & STIs in Europe" (INTEGRATE) has the overall objective to increase integrated earl...

Start date: 01/09/2017 - **End date:** 31/08/2020

Keywords : [Hiv] [Linkage To Care] [Personalised Testing] [Prevention] [Stis] [Tuberculosis] [Viral Hepatitis]

Call: Joint Actions 2016

Topic: 1. Promote health, prevent diseases and foster supportive environments for healthy lifestyles taking into account the "health in all policies" principle

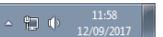
See more

3rd Health Programme (2014-2020)

CHRODIS-PLUS: Implementing good practices for chronic diseases [CHRODIS-PLUS]

Europe is paying a heavy price for chronic diseases (CD): it has been estimated that CD cost EU economies 115 billion € or 0.8% of GDP annually; and this figure does not include the additional loss ...

Start date: 01/09/2017 - **End date:** 31/08/2020



Consumers,
Health And Food
Executive Agency



The new Database https://webgate.acceptance.ec.europa.eu/chafea_pdb

The screenshot shows the CHAFAA website interface. At the top, there is a header with the European Commission logo and the text "CHAFAA". Below this is a navigation bar with the text "European Commission > Chafea > Programmes Data Base". A settings icon (a gear) is visible in the top right corner. The main content area features a welcome message: "Welcome to our Programmes Data Base" and "Your access to all actions funded under". Below this, there are four program categories, each with an icon and text: "Consumer Programme" (shopping basket icon), "Health Programme" (cross icon), "Promotion of Agricultural Products" (flower icon), and "Food Safety Programme" (spoon and fork icon).



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CHAFEA

European Commission > Chafea > Programmes Data Base > Health Programme



Home



Health



Projects



Partners



Outputs



News



Enter search term to make a quick search: HOME



NEWS

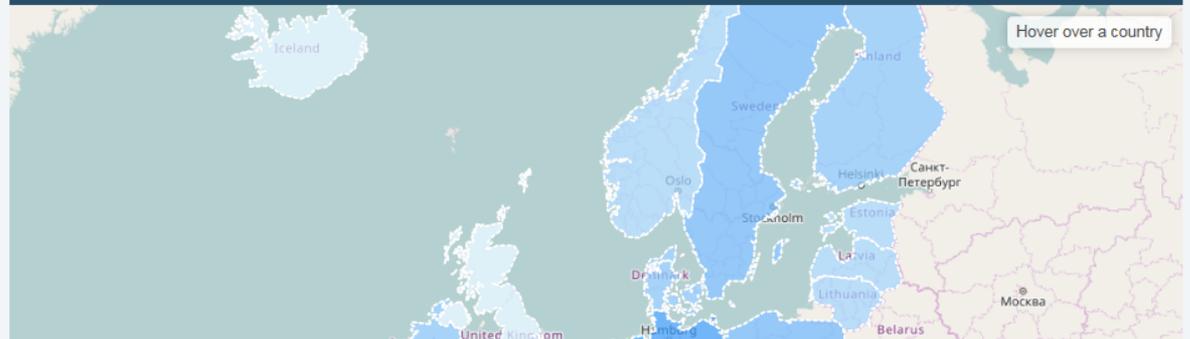
No **News related** to the current project

[See all news](#)

Welcome to the Health Programmes Data Base

This tool provides results of grants awarded by the First, Second and Third Programmes of Community action in the field of public health.

NUMBER OF ACTIONS FINANCED THROUGH THE DIFFERENT PROGRAMMES BY COUNTRY





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Actions: Projects and Joint Actions



Co-funded by
the Health Programme
of the European Union



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Dissemination of results

Publications

The screenshot shows a web browser window displaying the EAHHC Publications for Health Programme website. The page features a navigation menu on the left with links to Home, Health Programme, Consumer Programme, Better Training for Safer Food, Funding, Managing grant agreements & contracts, Publications, Health Programme BYF initiative, News & Events, About EAHHC, and Contacts. The main content area is titled "Health programme Publications" and lists three publications:

- Action on health inequalities in the European Union**: Accompanied by a thumbnail image of people.
- Transplantation and Transfusion: Projects and Actions for saving and improving the quality of life of citizens by facilitating transplantation and blood transfusion in the European Union**: Accompanied by a thumbnail image of a person in a medical setting.
- EU support for key public health initiatives 2008-2011 - Joint Actions**: Accompanied by a thumbnail image of a green and blue graphic.

A right-hand sidebar titled "Links and documents" contains several links, including "National Focal Points for Health Programme", "Jobs: Register to be an expert for EU Health Programme", "Projects database", "Health Programme decision", "Previous programme", "EAHC press conference 2012", "Rare Diseases Conference 2011", "DC Health and Consumers Public Health Portal", and "EU Agencies". The browser's address bar shows the URL "http://ec.europa.eu/eha/eha/publications/publications_for_health_programme.html". The Windows taskbar at the bottom indicates the date as 2/9/2014 and the time as 12:15.

ANNUAL WORK PROGRAMME 2018 – SHORT OVERVIEW

<http://ec.europa.eu/chafea/news/news567.html>



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PROJECT MANAGEMENT

Applying for funding

Find a Call

Find partners

Register an organisation

Submit a proposal

Evaluation & **Grant signature**

Evaluation of proposals

Grant preparation

Grant signature

Grant Management

Reports

Dissemination of results

Amendments

Audits & certifications

Experts opinion

Expert registration

Contracting & payment

Expert roles & tasks

PROJECT MANAGEMENT

- *ARTICLE 15 — REPORTING — PAYMENT REQUESTS*
- ***15.1 Obligation to submit reports***
- *The coordinator must submit to the Agency (see Article 36) the technical and financial reports set out in this Article. These reports include the requests for payment and must be drawn up using the forms and templates provided in the electronic exchange system (see Article 36).*

PROJECT MANAGEMENT

- *ARTICLE 15 — REPORTING — PAYMENT REQUESTS*

- ***15.2 Reporting periods***

The action is divided into the following 'reporting periods':

- ***RP1: from month 1 to month 18***
- ***RP2: from month 19 to month 30***

PROJECT MANAGEMENT

- *ARTICLE 15 — REPORTING — PAYMENT REQUESTS*
- ***15.3 Periodic reports — Requests for interim payments***

The coordinator must submit a periodic report within 60 days following the end of each reporting period.

The periodic report must include the following:

- *(a) a ‘periodic technical report’*
- *(b) a ‘periodic financial report’*

PROJECT MANAGEMENT

The **periodic technical report** must include the following:

- (i) an **explanation** of the work carried out by the beneficiaries;
- (ii) an **overview** of the progress towards the objectives of the action, including milestones and deliverables identified in **Annex 1**.

This report must include explanations justifying the differences between work expected to be carried out in accordance with Annex 1 and that actually carried out;

- (iii) a **summary** for publication by the Agency;
- (iv) the answers to the '**questionnaire**', covering issues related to the action implementation and its impact, if required in **Annex 1**.

PROJECT MANAGEMENT

- *ARTICLE 15 — REPORTING — PAYMENT REQUESTS*
- **15.4 Final report — Request for payment of the balance**

In addition to the periodic report for the last reporting period, the coordinator must submit the final report within 60 days following the end of the last reporting period.

PROJECT MANAGEMENT

The **final report** must include the following:

- (a) a '**final technical report**' with a **summary** for publication containing:
 - (i) an **overview** of the results and their dissemination;
 - (ii) the **conclusions** on the action and
 - (iii) the **impact** of the action;
- (b) a '**final financial report**' .



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PARTICIPANT PORTAL

The screenshot displays the 'RESEARCH & INNOVATION Participant Portal' interface. The main navigation bar includes 'MY AREA', 'HOME', 'FUNDING OPPORTUNITIES', 'HOW TO PARTICIPATE', 'EXPERTS', and 'SUPPORT'. A left-hand menu lists 'My Organisation(s)', 'My Proposal(s)', 'My Project(s)', 'My Formal Notification(s)', and 'My Expert Area'. The 'My Project(s)' section is active, showing a 'My projects' heading and a 'HOW TO' button. Below this, a list of project-related tasks is provided, including preparing grant agreements, submitting amendments, managing reports, and managing roles. A yellow information box explains that LEAR users can view a full list of projects under 'My Organisations' and that LEAR users can only view projects where their organization is involved. A legend identifies icons for Access Amendment, Grant Preparation, Manage Projects, Financial Reporting, Periodic Reporting, Reporting & Deliverables, Project Consortium, and View Proposal. A table below shows project entries with columns for ACRONYM, CALL, PROGRAM, PROJECT, PHASE, and ACTIONS. The table contains one entry: EURIPD, HP-FJ-2014, 3HP, 664317. The bottom of the page features a footer with '© European Commission' and navigation links for 'HORIZON 2020', 'RESEARCH ON EUROPA', 'CORDIS', and 'OLAF'.

| ACRONYM | CALL | PROGRAM | PROJECT | PHASE | ACTIONS |
|---------|------------|---------|---------|-------|---------|
| EURIPD | HP-FJ-2014 | 3HP | 664317 | | |



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Participant Portal Grant Management Services - Windows Internet Explorer

RESEARCH & INNOVATION
Participant Portal - Grant Management Services

Help

Antoinette MARTIAT

MY PROJECT

Call: HP-PJ-2014
Type of Action: HP-PJ
Acronym: EURIPID
Current Phases: Grant Management
Numbers: 664317
Duration: 36 months
Start Date: 2015-08-01
Estimated Project Cost: €731,999,84
Requested EU Contribution: €299,999,70
Contact: Antoinette MARTIAT

Latest Legal Data
Process List
Document Library
Communication Center

H2020 ONLINE MANUAL
HOW TO

Launch new interaction with the EU +

Continuous Reporting 664317 - EURIPID 01 Aug 2015
Started Completed

Continuous reporting data

Process specific Continuous reporting

Process specific communications

Proposal Management & Grant Preparation 664317 - EURIPID 25 Sep 2014
Submitted Informed Invited Prepared Signed Paid

Process specific documents

Process specific communications

© European Communities - Version 1.8.3





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SYGMA

SyGMA System for Grant Management Project Continuous Report

38202 (SEFAC) HP-PJ Summary for publication

3rd Health Programme Deliverables

Call: HP-PJ-2016 Milestones

Topic: PJ-04-2016 Critical Risks

Unit: CHAFAE/B HP_PX



Deliverables

| WP No | Del Rel. I | Del ^A | Title | Lead Beneficiary | Nature | Dissemin. | Est. Del. Date (| Receipt Date | Approval Date | Status |
|-------|------------|------------------|---|------------------|----------|-----------|------------------|--------------|---------------|---------|
| WP2 | D2.1 | D1 | Dissemination plan, website, leaflet to promote the project | ELISAN | Websites | Public | 31 Aug 2017 | | | Pending |
| WP2 | D2.2 | D2 | Report on the outcome of the final event and layman version of the final report | ELISAN | Report | Public | 31 Mar 2020 | | | Pending |
| WP3 | D3.1 | D3 | Report describing how the consortium reaches the 7 objectives of SEFAC | UVEG | Report | Public | 31 Mar 2020 | | | Pending |
| WP4 | D4.1 | D4 | A SEFAC template and toolkit, including guidelines for train the trainers format | AGE UK | Report | Public | 30 Jun 2018 | | | Pending |
| WP5 | D5.1 | D5 | Train the trainers toolkit manual, including health lifestyle coaching protocol | ISRAA | Report | Public | 30 Jun 2018 | | | Pending |
| WP6 | D6.1 | D6 | SEFAC ICT Tool | VIDAVO | Report | Public | 30 Jun 2018 | | | Pending |
| WP7 | D7.1 | D7 | Report regarding the implementation of SEFAC in 4 European pilot area's | MEDRI | Report | Public | 31 Jan 2020 | | | Pending |
| WP8 | D8.1 | D8 | Report with the synthesis of the results regarding characteristics of citizens and impact c | EMC | Report | Public | 29 Feb 2020 | | | Pending |
| WP9 | D9.1 | D9 | Tool box for SEFAC implementation in EU cities | UVEG | Report | Public | 31 Mar 2020 | | | Pending |

Deliverables

- 1 file per deliverable
- Format: pdf, zip file
- Size: up to 20 MB
- Upload, comment and submit
- PO in Chafea will accept (acknowledgement of receipt) or reject with comments for revision



Project [REDACTED]
HORIZON 2020
Call: HP-SGA-2014 Action: HP-SGA-0
Resp. Unit: CHAFA/HEALTH Duration: 12

Publishable Summary Deliverable Milestones Critical Risks

Deliverables

For each Deliverable, a single file (max 50MB) can be uploaded

| WP No | Del No | Title | Est. Del. Date (annex) | Receipt Date | Accept Date | Status | |
|-------|--------|------------|------------------------|--------------|-------------|---------|--|
| WP1 | D1.1 | [REDACTED] | 01/04/2015 | | | Pending | |
| WP2 | D2.1 | [REDACTED] | 01/04/2015 | | | Pending | |
| WP3 | D3.1 | [REDACTED] | 01/01/2016 | | | Pending | |
| WP4 | D4.1 | [REDACTED] | 01/01/2016 | | | Pending | |
| WP5 | D5.1 | [REDACTED] | 01/01/2016 | | | Pending | |
| WP1 | D1.2 | [REDACTED] | 01/01/2016 | | | Pending | |
| WP2 | D2.2 | [REDACTED] | 01/01/2016 | | | Pending | |
| WP4 | D4.2 | [REDACTED] | 01/01/2016 | | | Pending | |
| WP4 | D4.3 | [REDACTED] | 01/01/2016 | | | Pending | |

Upload

Validate

Summary for publication

- Used for dissemination purposes
- **Please keep up-to-date**
- Beware the changing timing of **text**:
 - "The project's aims are..." is becoming "The project's aim was... The project has achieved... "
 - Summary of the action context and objectives
 - Work performed during the reporting period and main results achieved so far
 - Expected final results and their potential impact and use



Project 671355 (OBTAINS-E)

HORIZON 2020

Call: HP-SGA-2014 Action : HP-SG-...
Resp. Unit: CHAFAA/HEALTH Duration: 12

| | | | |
|---------------------------------|--------------------------|------------------------|----------------------------|
| Publishable Summary ✖ | Deliverables i | Milestones i | Critical Risks ✓ |
|---------------------------------|--------------------------|------------------------|----------------------------|

Publishable Summary ✖

- ✖ The 'Public Website' section of the Publishable Summary is mandatory
- ✖ The 'Context and Objectives' section of the Publishable Summary is mandatory
- ✖ The 'Work Performed' section of the Publishable Summary is mandatory
- ✖ Please upload at least one image for the Publishable Summary
- ✖ The 'Final Results and Impact' section of the Publishable Summary is mandatory

[No text provided]

Fill text (beware red warnings)

Work performed during the reporting period and main results achieved so far

[No text provided]

Expected final results and their potential impact and use (including the socio-economic impact and the wider societal implications of the action so far)

[No text provided]

Address of the action's public website and related information

Validate

Technical and Financial Reporting

Is split into 2 processes:

- **Continuous Reporting**
Deliverables, Milestones,
Publishable Summary,
Critical Risks

- **Periodic Reporting**
Payment Requests
Periodic Technical Report
(Interim Report, Final
Report)
Financial Reporting





REPORTING

Straight to the point
Objective driven
Consistent

Publishable summary

EU added value concept



Any questions? Have a fruitful meeting...

Marc Vandebroeck

European Commission
Consumers, Health, Agriculture and Food Executive Agency
(Chafea)

Health and Food Safety Unit

<http://ec.europa.eu/chafea/>